

**Board of Trustees Meeting – via Zoom
May 26, 2021 MINUTES – Open Session**

Meeting called to order at: 6:00 p.m.

Trustees in attendance: Peter Ashley; Matthew Champion, *President*; Erin Corcoran; Ansley Covey; Angie Deane; Justin Dunnem, *President-Elect*; Annie Geary, *Past-President*; Jeff Miars, *Treasurer*; and Kiara Moore

Staff/Faculty in attendance: Kim Bosworth, *Director of Admissions*; Matt Jun, *Director of Finance*; and Randy Kelly, *Head of School*

Guests in attendance: n/a

Trustees Absent: Lauren Cressy Dunbar; Jennifer LaPrad; Rachel Novick; Rabia Shariff; and Donna Voor, *Secretary*

Minutes from the April 28, 2021, Open Session meeting were edited to change Jennifer Harwell to Jennifer LaPrad (her preferred last name) and were unanimously approved.

Matt Champion introduced Angie Deane as a new Trustee, voted in during Closed Session in April, 2021. Welcome Angie!

COMMITTEE REPORTS

Committee on Trustees: No report

Finance Committee: Moved to Closed Session

Facilities/Technology Committee: See written notes from Facilities Walkthrough on 5/20/21

Advancement/Marketing Committee: No report

Old Business:

- Covid Update – Randy reported that he continues to look into the legalities of requiring that all/staff faculty be vaccinated prior to the start of the 2021-2022 school year. Would like to review the wording of Notre Dame’s policy. No decision can yet be made concerning a face mask policy for 2021-2022.
- Strategic Plan – Should be finalized and in place by late summer/early fall.

New Business:

- Head of School Report – Moved to Closed Session
- Arrival/Dismissal carpool line – This was discussed in Closed Session in April. After the drive is complete, this summer, we’ll need to have discussion re: what worked and what didn’t with the new arrival/dismissal procedures this year.
- Matt will survey the board soon re: meeting style for next year. Will the preference be to continue all meetings via Zoom, all in-person, or a combination thereof?

Motion to adjourn to Closed Session.

Adjourned to Closed Session at: 6:40 p.m.

Next meeting: Wednesday, June 30, 2021