

**Board of Trustees Meeting – via Zoom
February 24, 2021 MINUTES – Open Session**

Meeting called to order at: 6:00 p.m.

Members in attendance: Peter Ashley; Matthew Champion, *President*; Lauren Cressy Dunbar; Justin Dunnem, *President-Elect*; Annie Geary, *Past-President*; Jeff Miars, *Treasurer*; Rachel Novick; and Donna Voor, *Secretary*

Staff/Faculty in attendance: Kim Bosworth, *Director of Admissions*; Matt Jun, *Director of Finance*; and Randy Kelly, *Head of School*

Guests in attendance: n/a

Members Absent: Rabia Shariff

Minutes from the January 27, 2021, Open Session meeting were unanimously approved.

COMMITTEE REPORTS

Committee on Trustees: Moved to Closed Session

Finance Committee: Moved to Closed Session

Facilities/Technology Committee: No report

Advancement/Marketing Committee: No report

Old Business:

- Strategic Plan –
 - Make edits as necessary to the document in Slack.
- Staff Survey is complete. Will be sent out March 1st and reviewed at March meeting.

New Business:

- March Meeting
 - This won't be a retreat, but won't be a regular meeting either - Minutes not needed.
 - Will focus on review of Staff Survey, Strategic Plan and New Members
- Windfall
 - Business Requests
 - Fund The Need – March
 - Casino Night - May
- Fall Frolic Ideas
 - Possible Spring Run in 2022 then back to Fall Run in Fall of 2022 or 2023
- Head of School Report - Randy reviewed a written report (attached) highlighting the following:
 - 21-22 Re-enrollment
 - Facilities
 - General Update
 - 2nd PPP Loan
 - Terra Nova Testing
 - New hire – Yolanda Fair
 - EC Credentialed Montessori Teacher for Room 6 if needed
 - Windfall

Motion to adjourn.

Adjourned to Closed Session at: 6:40 p.m.

Next meeting: Wednesday, April 28, 2021