

**Board of Trustees Meeting
February 16, 2023 MINUTES – Open Session**

Meeting called to order at: 6:06 p.m.

Trustees in attendance: Justin Dunnem, *Past President*; Corey Hurcomb; Jen LaPrad, *President*; Katharine Lyvers; Kiara Moore, *Secretary*; and Julia Sama

Staff/Faculty in attendance: Randy Kelly, *Head of School*; Matt Jun, *Director of Finance*; Kathy Kolata, *UE Teacher/Elem & JH Division Chair*; Laney Smous, *Director of Community Relations*; Kim Bosworth, *Director of Admissions*; and Hedy De Nolf, *EC Division Chair*

Guests in attendance: n/a

Trustees Absent: Peter Ashley; Matt Champion; Erin Corcoran, *President Elect*; Ansley Covey; Angie Deane; Jeff Miars, *Treasurer*; Rabia Shariff

Minutes from the December 8, 2022, Open Session meeting were unanimously approved. Motion to Approve by Kiara Moore. Second by Kat Lyvers. Matt Champion's vote was via proxy.

COMMITTEE REPORTS

Facilities Committee: No report

Advancement Committee: Julia Sama and Laney Smous reviewed the following:

- Windfall
 - \$100k Overall Goal
 - \$20k Sponsorship Goal - \$10k currently achieved
 - Will replace "Favorite Class" voting with "Fund the Need" for each classroom
 - Mark McGill will be our pro bono auctioneer
 - Asking for 100% Board participation
 - Need to be sure we're clear on what we're asking for in "Fund the Need"
- Fall Frolic
 - Date confirmed – October 21, 2023

New Business:

- Safety Committee
 - The formation of an ad hoc Safety Committee was discussed at the Board Retreat.
 - Randy suggested a large number of the committee be made up of staff members and should be co-chaired by a staff member and a board member.
 - Jen will send an email asking for volunteers.

Motion to adjourn to Closed Session.

Adjourned to Closed Session at 6:45 p.m.

Next meeting: Thursday, March 23, 2023 at 6:00 p.m.