

2023-2024 IMPORTANT INFORMATION

FOR ALL PARENTS

PLEASE SIGN AND RETURN NO LATER THAN FRIDAY, AUGUST 11TH

LATE ARRIVAL AND TARDINESS

Excessive tardiness can impact the child's relationships with peers and interfere with morning adjustments or lessons. Please help your child have a positive beginning each day by coming to school on time.

Any Toddler/Early Childhood student arriving after 8:30 a.m. will have to wait in the front office with their parent until 9:00 a.m. (or the next half hour after their arrival). Then they'll be escorted to their classroom by a staff member. Students will only be allowed to come into the classroom on the half hour (9:00, 9:30, 10:00, etc.). **PLEASE DO NOT** knock on classroom doors for entrance. Teachers need to focus attention on the beginning morning responsibilities so it's always best to be on time.

Elementary/Junior High students **should not be dropped off at the main office door unless they are late**. They should enter at their designated arrival doors where the teachers are there to greet them. If the Elementary/Junior High student is late, a parent must accompany them inside the building through the main office and sign them in.

ORDERING LUNCH FROM AN OUTSIDE VENDOR

We will **not allow** lunch to be delivered for any student through an outside vendor (i.e. Jimmy Johns, Panera, etc.). Students are to bring their own lunch from home.

WEATHER RELATED SCHOOL CLOSINGS

The Montessori Academy will not follow any other school system for weather related school closings. In the event we are closed, we will send an "All Parent" email between 6 and 6:30 a.m. If you would prefer to receive a text message, we will send texts via ***RainedOut.com (You will receive a text only if you have pre-registered yourself – see below**)***. The closing will also be listed on WNDU, WSBT, and ABC57 (under our own name) as early as possible. Please listen or watch for the announcements or check our website, Facebook pages or voicemail message to determine if we are open. We will not delay the start time of school. We will either be open or closed. On days with inclement weather when we are open, we ask that parents use their best judgment as to whether it is safe to transport their child to school. No child will be counted absent or tardy on days when there is inclement weather.

**If you would like to receive a text message when we post closing information, please visit www.RainedOut.com to register your cell phone number. On the home page of RainedOut.com, click on *Receive Messages*, then where it says *Find Your Organization*, search for *The Montessori Academy Edison Lakes*. Then click on our school in the *Preferred Results list*. The cost is \$7.30 per year (paid to RainedOut, not TMA) for unlimited text alerts. The cost for email alerts is free.

Student's Name(s) – Please Print
(Feel free to add all students in your family to one form.)

Parent's Name – Please Print

Parent's Signature

Today's Date