

**Board of Trustees Meeting – via Zoom**  
**APRIL 28, 2021 MINUTES – Open Session**

**Meeting called to order at:** 6:05 p.m.

**Trustees in attendance:** Matthew Champion, *President*; Erin Corcoran; Ansley Covey; Lauren Cressy Dunbar; Justin Dunnem, *President-Elect*; Annie Geary, *Past-President*; Jennifer LaPrad; Jeff Miars, *Treasurer*; Kiara Moore; Rachel Novick and Donna Voor, *Secretary*

**Staff/Faculty in attendance:** Kim Bosworth, *Director of Admissions*; Matt Jun, *Director of Finance*; and Randy Kelly, *Head of School*

**Guests in attendance:** Carrie Dunnem and Leah Miars, *Windfall Gala Co-Chairs*

**Trustees Absent:** Peter Ashley and Rabia Shariff

**Minutes** from the March 31 and February 24, 2021, Open Session meetings were unanimously approved.

## **COMMITTEE REPORTS**

**Committee on Trustees:** Moved to Closed Session

**Finance Committee:** Moved to Closed Session

**Facilities/Technology Committee:** Moved to Closed Session

**Advancement/Marketing Committee:** See Windfall Update

### **Old Business:**

- Covid Update – Randy reported that all but 5 staff/faculty members have had at least one vaccination. Rachel Novick asked if this would be required of all staff/faculty members and was told that Randy is checking into the legalities of requiring the vaccine.
- Strategic Plan – Moved to Closed Session
- Staff Survey – Moved to Closed Session
- Windfall Update
  - Carrie Dunnem and Leah Miars gave an update on Windfall, as follows:

- > Gala Boxes are coming along. They might need help delivering a few.
- > Gaming company will provide instructional videos ahead of time that will be emailed to families.
- > Randy will talk about Fund the Need while the gaming company is counting the chips.

**New Business:**

- Head of School Report – Moved to Closed Session

**Motion to adjourn to Closed Session.**

**Adjourned to Closed Session at: 6:30 p.m.**

**Next meeting: Wednesday, May 26, 2021**