

Board of Trustees Meeting
May 26, 2022 MINUTES – Open Session

Meeting called to order at: 7:00 p.m.

Trustees in attendance: Matt Champion, *Past-President*; Erin Corcoran; Ansley Covey; Angie Deane; Justin Dunnem, *President*; Annie Geary; Jen LaPrad, *President-Elect*; Katharine Lyvers; and Donna Voor, *Secretary*

Staff/Faculty in attendance: Randy Kelly, *Head of School*; Matt Jun, *Director of Finance*; and Kim Bosworth, *Director of Admissions*

Guests in attendance: Mark Welch

Trustees Absent: Peter Ashley; Jeff Miars, *Treasurer*; Kiara Moore; and Rabia Shariff

Minutes from the April 28, 2022, Open Session meeting were unanimously approved.

COMMITTEE REPORTS

Committee on Trustees:

- Jen LaPrad reported that the Committee has reviewed the Board Manual and a document was sent to the trustees to review. Annie Geary suggested that the trustees take a week to go over the document and comment accordingly and the edits will be discussed at the June BOT meeting.

Finance Committee: Moved to Closed Session

Facilities/Technology Committee:

- Matt Champion reported that the committee recently did a walk-thru of campus and gave a review of recent and upcoming projects.

Advancement/Marketing Committee: Angie Deane reported the following:

- Julia Sama has joined the Committee.
- BOT will call all new families after the start of the new school year and will hold a new family event in the fall.
- An All-School family event will be held in January highlighting a State of the School report by Randy.
- Fall Frolic has been scheduled for October 29, 2022.
- Windfall has been scheduled for March 25, 2023.

OLD BUSINESS

- Strategic Plan – Was updated based on edits discussed at the April Meeting.
- MOTION was made to approve the updated Strategic Plan as presented.
 - MOTION was unanimously passed.
- Staff Survey – Will be discussed at June BOT meeting.

NEW BUSINESS

- There was discussion about the recent school shooting in Texas which brought our school's safety procedures back into the spotlight. Randy sent an all-school email highlighting the fact that most important is our students' safety and emotional health. It was suggested that another email be sent highlighting our current safety protocols – locked doors, front camera, etc.

Motion to adjourn to Closed Session.

Adjourned to Closed Session at 8:12 p.m.

Next meeting: TBD