

**Board of Trustees Meeting**  
**July 12, 2023 MINUTES – Open Session**  
**(June, 2023, end of year meeting, held in July)**

**Meeting called to order at:** 5:08 p.m.

**Trustees in attendance:** Matt Champion; Erin Corcoran, *President Elect*; Ansley Covey; Angie Deane; Justin Dunnem, *Past President*; Corey Hurcomb; Jen LaPrad, *President*; Katharine Lyvers; Kiara Moore, *Secretary*; and Julia Sama

**Staff/Faculty in attendance:** Randy Kelly, *Head of School*; Matt Jun, *Director of Finance*; Laney Smous, *Director of Community Relations*; Kathy Kolata, *UE Teacher and UE/JH Division Chair*; and Kim Bosworth, *Director of Admissions*

**Guests in attendance:** n/a

**Trustees Absent:** Jeff Miars, *Treasurer*

**Minutes** from the May 3, 2023, Open Session meeting were unanimously approved.

## **COMMITTEE REPORTS**

**Facilities Committee** - No report. See Randy's HOS Report for more information.

**Advancement Committee** - Angie stated the next meeting will be July 26<sup>th</sup>. Erin mentioned that she and Laney met this week to start discussing Fall Frolic plans.

**Safety Committee** - Corey reported the following:

- Badge Access readers are being installed. The badges are in and will be ready to use soon.
- The new Safety Plan draft is being reviewed. It will be added to the Family Handbook which will be updated on the website. There is a paragraph on the enrollment contract that refers parents to the Family Handbook.

**Staff Feedback** - Kathy reported that there will be training for all teachers on using Transparent Classroom and producing conference reports at the beginning of the school year.

**New Business:** The following board members have completed their terms and will be retiring effective today:

- Matt Champion
- Justin Dunnem
- Jeff Miars

The following will be the members of the 2023-24 Executive Committee:

- President - Erin Corcoran
- President-Elect - Kiara Moore
- Past President - Jen LaPrad
- Treasurer – Katharine Lyvers
- Secretary - TBD

**Motion to adjourn to Closed Session.**

**Adjourned to Closed Session at 5:32 p.m.**

**Next meeting:** TBD