

Board of Trustees Meeting – via Zoom
April 29, 2020 MINUTES

Meeting called to order at: 5:30 p.m.

Members in attendance: Salvador Aguinaga; Matthew Champion, *President*; Lauren Cressy Dunbar; Justin Dunnem, *President-Elect*; Annie Geary, *Past-President*; Julia Kanczuzewski, *Treasurer*; Ramona Kim; Jeff Miars; Rachel Novick; and Donna Voor, *Secretary*

Staff/Faculty in attendance: Kim Bosworth, *Director of Admissions*; and Randy Kelly, *Head of School*

Guests in attendance: Peter Ashley

Members Absent: Rabia Shariff; and Dena Williams

Minutes from the February 26, 2020, Open Session meeting were unanimously approved.

Head of School Report: Randy Kelly submitted a written report highlighting the following:

- Kari Jambor’s resignation
- Enrollment update
- Targeted marketing piece to go out late-May
- Tuition refunds
- Financial overview
 - Cash on Hand
 - Rolling CD’s
 - Tuition Income
 - Expenses
 - Payment Protection Program Loan
- Advancement update
 - Annual Giving
 - Windfall
- Remote Learning/Friendship Groups/Parent Zoom Gatherings
- Graduation Ceremonies
- Admissions Report

COMMITTEE REPORTS

Finance Committee: Moved to Closed Session.

Facilities/Technology Committee: No report. Chair not in attendance.

Advancement/Marketing Committee: No report. Committee has not met.

Committee on Trustees: Peter Ashley was approved as a new Trustee during the December 4, 2019, Closed Session. Peter joined us this evening and introduced himself. Peter will start his term with the first meeting of the 2020-21 school year.

New Business: COVID-19 Pandemic Plan Fall 2020 DRAFT

Motion to adjourn.

Adjourned to Closed Session at: 6:00 p.m.

Next meeting: Wednesday, June 10, 2020, at 6:00 p.m.