

Montessori Academy at Edison Lakes
Board Meeting - In Person
November 12, 2024

Board of Trustees in attendance: Jena O'Brien, Secretary; Katharine Lyvers, Treasure; Cassidy Martenson; Maria Muffoletto; Charlie Brach; Jen LaPrad; Kiara Moore, President; and Corey Hurcomb, President Elect

Staff/Faculty in attendance: Kathy Kolata, Interim Head of School; Matt Jun, Director of Finance; Kelli Collins, Director of Advancement; and Kim Bosworth, Director of Admissions

Guests in attendance: n/a

Board of Trustees Absent: n/a

OPEN SESSION NOTES

Approval of Past Meeting Minutes

- Minutes from September for review and approval
- Jena O'Brien motioned to approve, Katharine Lyvers seconded

Advancement Update (Kelli)

- Fall Frolic (FF)
 - Potential to change it from just a run to a full community festival
- Windfall
 - This year's date: April 26, 2025
 - Eemcee will be WNDU's Josh Short
 - Have a 20-room block reserved
 - Bi-weekly meetings with the committee will start 12/4
 - Donation Matching
 - Goal of \$100,000
 - Utilizing "Fund the Need"
 - Potential idea is scholarships
- Daniel Marshall to join the committee
- Poinsettia sale starting Monday after Thanksgiving
- TMA-EL ND Hockey Night in the works

Safety and Facilities Update (Corey and Kathy)

- Safety updates
 - Working on assessment for Homeland Security Grant due Jan. 6, 2025
 - Jason completed self-assessment and vulnerability assessment
 - Sooner we get estimates back for costs, the sooner the grant can be written

- Kathy shared the updated safety manual from the previous safety committee
- Facilities
 - No official facility meeting
 - Goal is to have these meetings quarterly
 - Parking lot patch job has been completed

Accreditation (Kathy)

- Spent a lot of time with ISACS, updated the data and is currently in the writing stage
- ISACS and AMS to have a first draft several months in advance (January) and feedback given six weeks before the deadline (March)

Committee of Trustees (Kiara)

- Resignation of Trustees
 - Erin B. Corcoran resigned during the September BOT meeting
 - Effective as of September 10
- Introduction of New Trustees
 - Cassidy Martenson

Katharine Lyvers motioned to adjourn the open session and Maria Muffoletto seconded at 6:32 p.m.