



**Montessori Academy at Edison Lakes**  
**Board Meeting - Zoom**  
**March 18, 2025**

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Board of Trustees in attendance: Corey Hurcomb, President; Jennifer LaPrad, Past President; Katharine Lyvers, Treasurer; Jena O'Brien, Secretary; Charlie Brach; Cassidy Martenson; and Maria Muffoletto

Staff/Faculty in attendance: Kathy Kolata, Head of School; Patty Byrd, Interim Director of Finance; and Kim Bosworth, Director of Admissions

Guests in attendance: Colin Pier- Silver; Fallon; Brittani Hoff; and Kyle Loescher

Board of Trustees Absent: n/a

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**OPEN SESSION NOTES**

**Open Session started at 6:03 p.m.**

Call to Order (Corey Hurcomb)

- Corey Hurcomb, President, called the meeting to order
- Roll call conducted by Jena O'Brien

Approval of Past Meeting Minutes (Corey Hurcomb)

- Minutes from the February 2025 BOT meeting were voted for approval electronically on Wednesday, Feb. 12
- The vote passed with
  - 6 YESs
  - 0 NOs
  - 1 DID NOT VOTE

Safety and Facilities Update (Charlie Brach and Kathy Kolata)

- Revisiting 2 Hour Delay policy
- The safety grant was submitted on January 6, 2025 to the state of Indiana
- Homeland Security. We are still waiting to hear back from them.
- Update Needs
  - Multiple chairs are worn out
  - The greenhouse and playground are becoming a safety issue
    - Jake from Mishawaka Parks to come out and assess the playground
  - Outdoor basketball court asphalt is only an inch thick, the recommendation is to plant grass until the asphalt can be addressed at a later time

- The committee is coming up with proposals on which items to address first

#### Committee of Trustees (Corey Hurcomb)

- The committee last met virtually
- Sara Marcus has joined the committee to help recruit new members and begin thinking about strategic planning
  - Sara is working through a list of people who have shown interest and contacting them
- Another person has submitted a statement of interest and Corey is going through the interview process

#### Finance Update (Katharine Lyvers)

- Feeling good about where we are and where we're going

#### Advancement Update (Maria Muffoletto)

- Fundraising Efforts
  - Trivia Night- March 28
    - Planning is going well
    - 72 RSVPed, can handle 72 more
    - Have 12 wine bottles, need more, board volunteered to donate some
  - MPA
    - Sock-hop/Lock-in - April 25, 5-7pm
      - Lock-in after that for LE/UE/JH kids
      - Need 23 volunteers for event
      - Funds will go into funding field day
    - Soiree en Vert - May 10
      - All costs will be handled outside of the school, so it will be free for the school to facilitate
      - ALL the money will go straight to the school
- Community building-based events
  - Ice skating event went well, have photos, etc. want to post them

#### Head of School Update (Kathy Kolata)

- Enrollment Status
  - To compare with years past, in March 2024 we had 115 enrollments at this time; 138 in March 2023; and 107 in March 2022
  - Of the 78 completed enrollments, 74 are re-enrolling students and 4 are new enrollments
  - There are 42 students, not counted in the numbers above, who have returned enrollment paperwork and are working through the tuition assistance process, compared to 51 in March 2024; 29 in March 2023; and 46 in March 2022

- Kathy has 5 tours scheduled for this week - 4 Early childhood and 1 Lower Elementary
- Staffing Change
  - Aliya Franco, Early Childhood teacher in Room 2, resigned. Julie Gabrielse has replaced her. She brings over 2 decades of experience
- Illness Policy
  - Considering the large number of illnesses that have been passed around the past two months, Kathy believes it is important to potentially reevaluate illness policy
- Upcoming events:
  - [Junior High Coffee Fundraiser](#): ends in 5 days:
  - Friday, March 28 6:45 p.m: Trivia Night - <https://givegrove.com/tmatrivia>
  - Friday, April 4: half day - Spring Begins 11:30 a.m ends April 13
  - Sock Hop - Friday, April 25 5-7pm
  - Lock-In - Friday, April 25 (7 pm) to Saturday, April 26 (8 am)
  - Soiree En Vert - Saturday, May 10
  - Spring Break: No school April 7-April 13

**Jena O'Brien motioned to adjourn the open session and Katharine Lyvers seconded at 6:20 p.m.**