

Montessori Academy at Edison Lakes
Board Meeting
May 24, 2024

Trustees in attendance: Kiara Moore, President-Elect; Jen LaPrad, Past President; Jena O'Brien; and Corey Hurcomb

Staff/Faculty in attendance: Kathy Kolata, Interim Head of School; Matt Jun, Director of Finance; Kim Bosworth, Director of Admissions; and Terri Foley, Upper Elementary Assistant

Guests in attendance: n/a

Trustees Absent: Erin Corcoran, President; Katharine Lyvers, Treasure; Julia Sama, Secretary; and Angie Deane

Minutes from the previous meetings were pushed to an email approval due to not meeting quorum.

OPEN SESSION NOTES

Advancement Update (Kathy):

- Kelli is working on getting permits for Fall Frolic
- A T-shirt vendor was selected and the design was submitted; they agreed to donate their services in exchange for being a sponsor of the event
- DJ from Wind Fall to do Fall Frolic
- Kelli secured \$500 sponsor
- Save The Date information has been sent; banner advertising event is online on the website; Kelli is picking up flyers to distribute around the city
- Gathered 4 new members for the Advancement Committee
- Kelli is working on a new format for the newsletter
- New Parent Mixer Aug. 7
 - Board members are invited to attend

Committee of Trustees (Kiara)

- The committee met with one prospect (to discuss in close session)
- Have had responses to our call to join the board
- Wanting to focus on constituents

Safety and Facilities Update (Corey and Kathy):

- No meeting for Safety
- Some titles have been cleaned, remaining are to be done during the week of July 8
- The gym has been wired for new cameras as well as cages for the cameras to keep them secure
- The wiring outside of the EC building has been started

- The roofer is to start this weekend on the skylight replacement
- Had someone come out to assess the bleachers
 - They are in good shape
 - Waiting on an estimate for maintenance costs
- The safety strap for the basketball hoop is missing and needs to be replaced
- The AC in the junior high space has died but is under warranty
- The process has begun for an estimate on the gym floor renovations
- Was sent an estimate for patching the parking lot
 - \$3,500

Accreditation (Kathy):

- Currently working on interim HOS annual report for AMA accreditation
- Will begin the writing portion/self-study portion in the upcoming weeks

Open Session Adjourned at 4:29 p.m. by Jen LaPrad and seconded by Jena O'Brien.